




# Welcome to the April 2022 newsletter

## RICHMOND PRE-SCHOOL CIC



[www.richmondpreschool.co.uk](http://www.richmondpreschool.co.uk)

 Richmond Pre-school CIC -please take a look at our Facebook page and like it 😊

 Richmondpreschool1- follow us !

### WE ARE

Amanda,  
Cathy, Elaine,  
Emma, Gillian, Jade  
L, Jade T, Jules, Julie  
S, Katie M, Katie R,  
Kylie, Leah, Lorene,  
Maggie, Mandy,  
Marney, Michelle,  
Natalie, Natasha,  
Olivia, Sarah C,  
Sarah D, Sheri,  
Wendy  
Plus students

### TERM DATES

We re-open on Tuesday 19<sup>th</sup> April  
We will be closed on 2<sup>nd</sup> May Bank Holiday  
Half-term is from Monday 30<sup>th</sup> May – Friday  
3<sup>rd</sup> June  
Last full day of term will be Tuesday 19<sup>th</sup> July  
Leavers going to school will be invited to a  
leavers ceremony on Wednesday 20<sup>th</sup> July,  
either in the morning or afternoon.

### CURRICULUM CORNER:

#### Week commencing and Topic

18<sup>th</sup> Apr – Planting

25<sup>th</sup> Apr– Dinosaurs

3<sup>rd</sup> May – Sensory -senses

9<sup>th</sup> May – Music

16<sup>th</sup> May – Minibeasts

23<sup>rd</sup> May - Jubilee

If you have any activity idea or items we could show the children that fit in with these topics, then please let us know. We would also love to hear of any ideas for future topics.

### PRE-SCHOOL CLOSURE FOR TRAINING

We will be closing the setting on Friday 13<sup>th</sup> May so that we can do a whole team training session on Safeguarding. I hope that you all agree it is very important that we do this, and we are sorry for any inconvenience it may cause you.

### PRE-SCHOOL SICKNESS POLICY

Please inform us via phone or email if your child is not going to be in pre-school due to illness.

- Notification of Chicken pox cases is displayed above our front door. Children with chicken pox must stay at home until all their spots have scabbed/dried over – a minimum of 5 days
- Should your child have sickness or diarrhoea, please keep them at home for 48 hours after their last episode.
- Should your child display any symptoms of covid-19, we would encourage you to get a PCR test and keep them at home until better.
- If a LFT or PCR is positive, please isolate from pre-school for at least 5 days or until there has been 2 consecutive negative LFT's
- Please do not send children into Pre-school if you have had to give Calpol in the morning/afternoon, as this masks a high temperature.

### PAT IS 80

Some of you may know Pat Wright, the former owner and manager of the pre-school. Unbelievably she will be 80 at the end of this month, so we are doing a little collection for her. If you would like to send in a little message for her please speak to Maggie.

### FEE INCREASE AND SNACK PAYMENT

Due to increasing financial pressures on the pre-school we will be increasing our fees to **£7** from 19<sup>th</sup> April. A 2.5 hour session will now be £17.50.

If you believe that you are eligible for the 2 year funding or the 30-hour funding, please check out [www.childcarechoice.gov.uk](http://www.childcarechoice.gov.uk)

We are also asking for a £5 contribution per term towards our snack, please transfer on-line (this is our preferred method) or send in cash in a marked envelope by 29<sup>th</sup> April. If making an online payment please use your child's name and snack as the reference.

### PRIMARY SCHOOL (RECEPTION) PLACE CONFIRMATIONS

On 19<sup>th</sup> April you will hear what school your child has got. Please look out for our online form that will be sent by email. This asks what school your child has been allocated and asks for permission for us to discuss your child's transition with their new school.

### RETIREMENT

We're very sorry to announce that Lorene has decided that it is time to hang up her apron so that she can spend more time with her grandchildren. She will be leaving at the end of July.

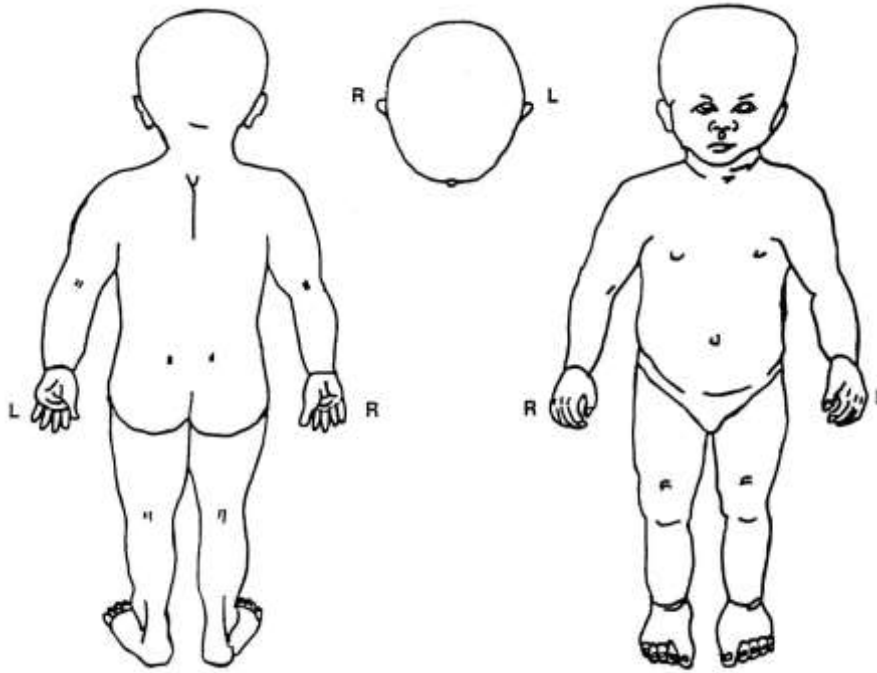
## SAFEGUARDING

After reviewing our current procedures on the recording of accidents that children enter the setting with, we are updating the form we use to record these injuries.

Below is a copy of the form that you will be asked to complete if your child has an accident (not while at pre-school) that results in a mark on their body. The form will be put on our web site for you to print at home and bring along when your child comes in or alternatively you can complete it at pre-school. If your child is noticed to have a bruise or cut we will approach you and ask you to complete a form.

This form serves two purposes, to make us aware of any extra care your child may require at pre-school due to an injury and to fulfil our safeguarding requirement in line with Ofsted recommendations.

### Record of children entering Richmond Pre-school with existing injury



Please use a pen (not black) to mark on the diagram where the injury is, (roughly in scale) and complete the information below :-

<b>Name of Child :</b>		<b>DOB:</b>	
<b>Today's date :</b>		<b>Date injury occurred :</b>	
Where is the injury? :			
How did it happen? :			
If there is bruising now, what colour is it? :			
Did they need to go to hospital? :			
If there anything else we need to know about? :			
<b>Parent / Carer :</b>		<b>Relationship to child :</b>	
<b>Practitioners name who recorded this :</b>			